

SINHGAD TECHNICAL EDUCATION SOCIETY'S
SINHGAD INSTITUTE OF BUSINESS ADMINISTRATION & RESEARCH

(Approved by AICTE, Recognized by Government of Maharashtra, Affiliated to Savitribai Phule Pune University)
Near PMC Octroi Post, Kondhwa - Saswad Road, Kondhwa (Bk), Pune - 411048 Phone : +91 20 26933635 / 26934543
Telefax : +91 20 26933633 Email: director_sibar@sinhgad.edu Web: www.sinhgad.edu



Sinhgad Institutes

Prof. M. N. Navale
M.E. (Elect.), MIE, MBA
FOUNDER PRESIDENT

Dr. (Mrs.) Sunanda M. Navale
B.A, M.P.M., Ph.D.
FOUNDER SECRETARY

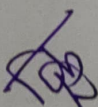
Dr. Avadhoot D. Pol
MMS, CFA, Ph. D.
DIRECTOR

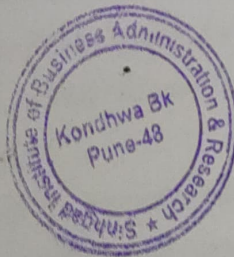
AGENDA OF THE MEETING


Subject:	IQAC Meeting
Topic:	Planning the Academic Term
Date	11 th June, 2020

The agenda of the Planning the Academic meeting scheduled on 22nd June, 2020 at 10.00 am
(Online Mode) are as follows:

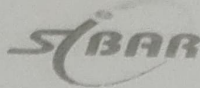
1. Review of minutes of previous IQAC Meeting and subsequent action taken.
2. Review of the pandemic situation and directions to the faculty members.
3. Plan to extend cooperation to the society as well as resources requirement for Covid-19.
4. Guidelines to the faculty members and the students in terms of online education.
5. Any other point with the permission from the chair of the IQAC members.


Dr. Vijay Dhole
IQAC Coordinator




Prof. (Dr) Avadhoot Pol
Director, SIBAR

Celebrating 25 Years
OF ACADEMIC EXCELLENCE



SINHGAD TECHNICAL EDUCATION SOCIETY'S	
SINHGAD INSTITUTE OF BUSINESS ADMINISTRATION & RESEARCH	
Kondhwa Campus	

Minutes of the meeting				
Subject:	IQAC Meeting			
Topic:	Planning the Academic Term			
Date:	22 June 2020	Time:	10:00 – 11 am	Location: Online
Attendees:	IQAC Team			

The agenda to be discussed was disclosed and all present agreed to go ahead with the same.

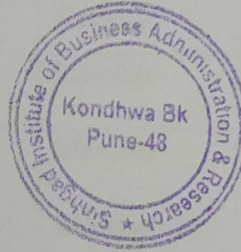
The points discussed were as below:

- Few faculty members and students completed NPTEL and pertinent MOOC courses. A new course objective was framed by the faculty members and was accepted.
- Review of pandemic situation has to be carried out and faculty members were encouraged to participate in various webinars of different Universities and academic institutions and also encouraged to develop online content.
- They were also encouraged either to be part of Resource person for FDP of SPPU syllabus revision and/or awareness session as participant to understand the changes.
- SIBAR provided hostel facility for the COVID 19 patients to the Municipal Corporation of Pune to be used as a Rehab center.
- It was decided to be cautious and prepared for the difficult time during the pandemic, wherein purchase of sanitizers, temperature gun etc. was proposed to ensure safety of staff, students and visitors.
- Online classes were being carried out effectively and the institute provided facility of online application through Microsoft Teams to the faculty members and students for conduct of sessions.
- It was advised to all faculty mentors to guide students in terms of online education, Swayam courses and other video content for their benefit. They were also informed to be more sensitive and counsel their mentees to support them mentally to face situations at their home fronts without losing focus on studies.

- Faculty mentors were also advised to guide students and help them accomplish task assigned for the Summer Internship program, as it is to be done online due to the pandemic situation.
- In online classes, faculty members will be creating awareness amongst the students about safety practices, activities and protocols pertinent to COVID19 at SIBAR.



Dr. Vijay Dhole
IQAC coordinator



Dr. Avadhoot Pol
IQAC Chairman

SINHGAD TECHNICAL EDUCATION SOCIETY'S SINHGAD INSTITUTE OF BUSINESS ADMINISTRATION & RESEARCH

(Approved by AICTE, Recognized by Government of Maharashtra, Affiliated to Savitribai Phule Pune University)
Near PMC Octroi Post, Kondhwa - Saswad Road, Kondhwa (Bk), Pune - 411048 Phone : +91 20 26933635 / 26934543
Telefax : +91 20 26933633 Email: director_sibar@sinhgad.edu Web: www.sinhgad.edu



Sinhgad Institutes

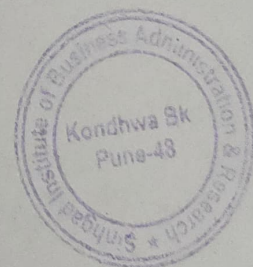
Prof. M. N. Navale
M.E. (Elect.), MIE, MBA
FOUNDER PRESIDENT

Dr. (Mrs.) Sunanda M. Navale
B.A, M.P.M., Ph.D.
FOUNDER SECRETARY

Dr. Avadhoot D. Pol
MMS, CFA, Ph. D.
DIRECTOR

List of Attendees:

S. N.	Name	Designation	Sign
1	Dr. Avadhoot Pol	Chairman	AP
2	Dr. Vijay Dhole	IQAC Coordinator	[Signature]
3	Mr. G.K. Shahani	Member	[Signature]
4	Dr. S.U. Gavade	Member	[Signature]
5	Dr. Vijaya Puranik	Member	[Signature]
6	Prof. Vivek Swami	Member	[Signature]
7	Dr. Sachin Deshmukh	Member	[Signature]
8	Prof. Shital Bhusare	Member	[Signature]
9	Dr. Santosh Borate	Member	[Signature]
10	Mr. Vineet Joshi	Member	[Signature]
11	Mr. Gaurav Vishwakarma	Member	[Signature]
12	Mr. Anil Somnath Shelke	Member	[Signature]
13	Miss. Simran Manish Guneria	Member	[Signature]



Celebrating 25 Years

OF ACADEMIC EXCELLENCE

Internal Quality Assurance Committee

11th June 2020

Meeting Notice

Meeting Invitation for 22nd June 2020, 12:00 noon.

Dear Madam/Sir,

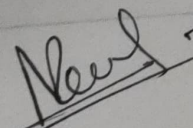
Please attend this meeting for a review of our progress on our last year's activities at the institute, the generation of new action plan for the upcoming academic year, and the discussion of any team updates.

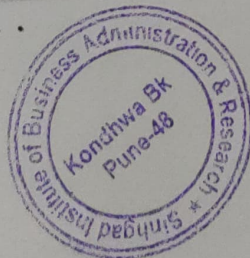
Mode: Online via MS TEAMS

Agenda:

1. Review of activities 2019- 2020
2. Discussion for the new academic year activities under the following points:
 - a. Research Initiative
 - b. Co-curricular Initiatives
 - c. Academic Monitoring
 - d. Extra-Curricular
3. Other relevant matters

We value your thoughts and input, and hope you bring forth ideas and suggestions for improvement as we progress through the year.

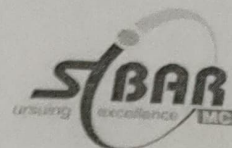

Director,
SIBAR- MCA





Sinhgad Institutes

Sinhgad Technical Education Society's
Sinhgad Institute of Business Administration and Research
Kondhwa(Bk), Pune - 411048
Master of Computer Application



List of Invitees :

Sr. No.	Name of the Member	IQAC Designation
1	Dr. Netra Patil	Chairman
2	Dr. Sharada Patil	IQAC Coordinator
3	Mr. G.K. Shahani	Member (Senior Management Representative)
4	Dr. S. U. Gavade	Member (Senior Management Administrator)
5	Dr. Vijaya Puranik	Member (Senior Management Administrator)
6	Prof. Archana Nair	IQAC Co- coordinator
7	Mr. Santosh Borate	Member
8	Mr. Avesh Tanvar	Member
9	Mrs. Gauravi Pimpalkhare	Member
10	Mr. Akhtar Ahmed Shaikh	Member
11	Mr. Lokesh Bachwani	Member
12	Puja Dhar	Member

Internal Quality Assurance Committee

Minutes of the Meeting

Date & Time: 22nd June 2020, 12:00 noon

Mode: Online via MS TEAMS

Reference to the IQAC MOM dated: 24-04-2020

Agenda:

1. Review of activities 2019- 2020
2. Planning for the new academic year activities

Points Discussed:

Research Initiative:

- Research activities for the year 2019 – 20, that included an FDP, few research papers and projects, were reviewed and need to further boost the research ecosystem was noticeable.
- For the forth coming year the following initiatives were planned:
 - Establishment of an incubation center at the institute, in association with MHRD's Institution's Innovation Council (IICs).
 - Research Cell to come up with action plans for activities such as project acquisition, development and delivery.
 - Awareness on Patent Filing and Intellectual Property Rights, to be created by the means of expert talks and guest lectures. Students and staff must be motivated for the same.
 - Active participation from students to be ensured for national and international technical events. Participation in Avishkar and Hackathon competitions to be compulsorily ensured, among other events.
 - Faculties were reinvigorated to apply for research funding from government and non-government organizations.
 - Efforts to revive institutional research journal, to be made by Research Cell. Initially concentrating on e-publication under the pandemic scenario. Dr. Sharada Patil to head the process.
- All activities of the Research cell to be reported monthly to institute director for suggestions and review.

Co-curricular Initiatives

- The Data Science Team formed during the last academic year, had intrigue many students. A proposal to create Data Science and Machine Learning as a course with affiliation from SPPU was presented. Which was accepted with cheers and approved.
- Android App Development Hands-on workshop to be conducted by industry expert.

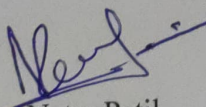
- Amazon Web Services Certification program was successfully completed in 2019-20, and all agreed to re-run it in the coming year.
- It was suggested that, NPTEL MOOC courses be included in every semester as a part of internal evaluation for all subjects, open subjects compulsorily. Concerned subject teachers to identify and chock out a structure to incorporate the same.
- The chair informed that every faculty must complete at least 2 AICTE/ISTE approved, ATAL FDPs/Workshops/STTPs and 1 AICTE UHV FDP program in the year 2020-21.

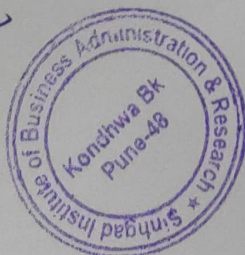
Academic Monitoring:

- The chair informed all about MS Teams platform being adopted by STES, for smooth conductions of lectures and academic evaluation purpose. Training session organized by STES for the same will be informed and faculty and staff must get acquainted with the tool.
- All organizational meeting to be conducted only on MS Teams. The institute systems and lab must have the software installed and running.
- All subject teachers were told to make appropriate arrangement with respect to device and methods of teaching. Initial lectures must be monitored by academic coordinator, to gauge the understandability of presentation from student point of view. Observation to be shared and rectification must be implemented without delay.
- Internal evaluation parameters to remain the same and must only be practiced through MS Teams.
- The Content Development program details were presented by Prof. Pratibha Mandhave. Under the current circumstances, intensified efforts to be made in creating subject specific material that can be used for self-study by students.
- As issuing of books from library is not a viable option under the given circumstances, a repository of reference e-book of every subject to created and shared with all students. Prof. Pratibha Mandhave with help from library department to accomplish the task.
- Suggestion on creating an institute YouTube channel, with organized content and lecture videos was accepted and efforts in similar direction must be undertaken by interested faculties.

Extra Curricular:

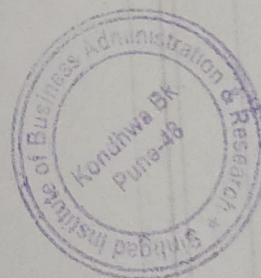
- To enhance leadership and community service virtue among students, event and programs beneficial for development of local area must be conducted. Prof. Smita Kakade is put incharge of identifying and collaborating with government, NGOs and corporates in organizing such events.
- A set of programs to be conducted under CSR cell, on the guidelines of Swatch Bharat Abhiyaan. Activities to be mass appealing and message to be lucid.
- Mentors to counsel students and support them mentally to handle situations at their end without losing focus on studies.


Dr. Netra Patil
Director MCA



List of Attendees:

Sr. No.	Name of the Member	IQAC Designation	Sign
1	Dr. Netra Patil	Chairman	<i>[Signature]</i>
2	Dr. Sharada Patil	IQAC Coordinator	<i>[Signature]</i>
3	Mr. G.K. Shahani	Member (Senior Management Representative)	<i>[Signature]</i>
4	Dr. S. U. Gavade	Member (Senior Management Administrator)	<i>[Signature]</i>
5	Dr. Vijaya Puranik	Member (Senior Management Administrator)	<i>[Signature]</i>
6	Prof. Archana Nair	IQAC Co- coordinator	<i>[Signature]</i>
7	Mr. Santosh Borate	Member	<i>[Signature]</i>
8	Mr. Avesh Tanvar	Member	<i>[Signature]</i>
9	Mrs. Gauravi Pimpalkhare	Member	<i>[Signature]</i>
10	Mr. Akhtar Ahmed Shaikh	Member	<i>[Signature]</i>
11	Mr. Lokesh Bachwani	Member	<i>[Signature]</i>
12	Puja Dhar	Member	<i>[Signature]</i>



SINHGAD TECHNICAL EDUCATION SOCIETY'S
SINHGAD INSTITUTE OF BUSINESS ADMINISTRATION & RESEARCH

(Approved by AICTE, Recognized by Government of Maharashtra, Affiliated to Savitribai Phule Pune University)

Near PMC Octroi Post, Kondhwa - Saswad Road, Kondhwa (Bk), Pune - 411048 Phone : +91 20 26933635 / 26934543

Telefax : +91 20 26933633 Email: director_sibar@sinhgad.edu Web: www.sinhgad.edu



Sinhgad Institutes

Prof. M. N. Navale
M.E. (Elect.), MIE, MBA
FOUNDER PRESIDENT

Dr. (Mrs.) Sunanda M. Navale
B.A, M.P.M., Ph.D.
FOUNDER SECRETARY

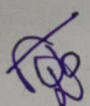
Dr. Avadhoot D. Pol
MMS, CFA, Ph. D.
DIRECTOR

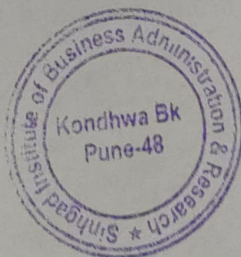
AGENDA OF THE MEETING


Subject:	IQAC Meeting
Topic:	Review of Academic Term
Date	25 th September, 2020

The agenda of the Review of Academic Term on 05th October, 2020 at 10.00 am (Online Mode) are as follows:

1. Review of minutes of previous IQAC Meeting and subsequent action taken.
2. Review faculty member's participation in online mode of webinars of Universities and academic institutions.
3. Status of faculty member as resource person and online content development of study material.
4. Review of equipment purchase for safety of the college.
5. Any other point with the permission from the chair of the IQAC members.


Dr. Vijay Dhole
IQAC Coordinator




Prof. (Dr) Avadhoot Pol
Director, SIBAR

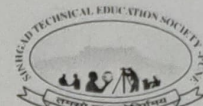
Celebrating 25 Years
OF ACADEMIC EXCELLENCE

SINHGAD TECHNICAL EDUCATION SOCIETY'S
SINHGAD INSTITUTE OF BUSINESS ADMINISTRATION & RESEARCH

(Approved by AICTE, Recognized by Government of Maharashtra, Affiliated to Savitribai Phule Pune University)

Near PMC Octroi Post, Kondhwa - Saswad Road, Kondhwa (Bk), Pune - 411048 Phone : +91 20 26933635 / 26934543

Telefax : +91 20 26933633 Email: director_sibar@sinhgad.edu Web: www.sinhgad.edu



Sinhgad Institutes

Prof. M. N. Navale

M.E. (Elect.), MIE, MBA

FOUNDER PRESIDENT

Dr. (Mrs.) Sunanda M. Navale

B.A., M.P.M., Ph.D.

FOUNDER SECRETARY

Dr. Avadhoot D. Pol


MMS, CFA, Ph. D.

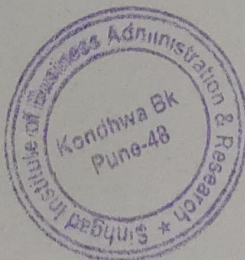
DIRECTOR


Minutes of the meeting					
Subject:	IQAC Meeting				
Topic:	Review of Academic Term				
Date:	05 th October, 2020	Time:	10.00 am to 11.00am	Location:	Online Mode
Attendees:	Meetings with IQAC team				

The points discussed in the meeting of Review of Academic Term were as below:

1. All the faculty members were participated and attended online modes of webinars of various prestigious Universities and academic institutions. They were attempted online quiz pertinent to the COVID-19.
2. Faculty members also attended online mode FDP of the SPPU syllabus awareness programs. Dr. Vijay Dhole was resource person from SIBAR who conducted IBM MINOR specialization, SPPU syllabus organized by SPPU Pune.
3. Dr. Vijay Dhole had developed three online content on three chapters of Human Resource Management for SPPU Pune and the same was published by university.(Link: studymaterial.unipune.ac.in:8080/jspui/)
4. As per the agenda of planning SIBAR have purchased sanitizers, temperature gun and every day sanitization of the entire college.
5. Online classes and evaluation were conducted as per the Maharashtra Government and SPPU norms laid down time to time.
6. In online classes, faculty members created awareness amongst the students of the SIBAR regarding safety practices, protocol pertinent to the COVID-19.


Dr. Vijay Dhole
IQAC Coordinator




Prof.(Dr) Avadhoot Pol
Director, SIBAR

Celebrating 25 Years
OF ACADEMIC EXCELLENCE

SINHGAD TECHNICAL EDUCATION SOCIETY'S SINHGAD INSTITUTE OF BUSINESS ADMINISTRATION & RESEARCH

(Approved by AICTE, Recognized by Government of Maharashtra, Affiliated to Savitribai Phule Pune University)
Near PMC Octroi Post, Kondhwa - Saswad Road, Kondhwa (Bk), Pune - 411048 Phone : +91 20 26933635 / 26934543
Telefax : +91 20 26933633 Email: director_sibar@sinhgad.edu Web: www.sinhgad.edu



Sinhgad Institutes

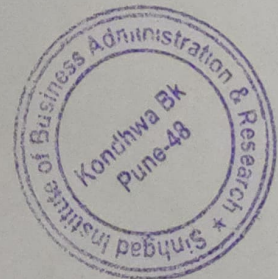
Prof. M. N. Navale
M.E. (Elect.), MIE, MBA
FOUNDER PRESIDENT

Dr. (Mrs.) Sunanda M. Navale
B.A, M.P.M., Ph.D.
FOUNDER SECRETARY

Dr. Avadhoot D. Pol
MMS, CFA, Ph. D.
DIRECTOR

List of Attendees:

S. N.	Name	Designation	Sign
1	Dr. Avadhoot Pol	Chairman	AP
2	Dr. Vijay Dhole	IQAC Coordinator	
3	Mr. G.K. Shahani	Member	
4	Dr. S.U. Gavade	Member	
5	Dr. Vijaya Puranik	Member	
6	Prof. Vivek Swami	Member	
7	Dr. Sachin Deshmukh	Member	
8	Prof. Shital Bhusare	Member	
9	Dr. Santosh Borate	Member	
10	Mr. Vineet Joshi	Member	
11	Mr. Gaurav Vishwakarma	Member	
12	Mr. Anil Somnath Shelke	Member	
13	Miss. Simran Manish Guneria	Member	



2001 2591



Sinhgad Technical Education Society's
Sinhgad Institute of Business Administration and Research
Kondhwa(Bk), Pune - 411048
Master of Computer Application



Internal Quality Assurance Committee

25th Sep 2020

Meeting Notice

Meeting Invitation for 5th Oct2020, 12:00 noon.

Dear Madam/Sir,

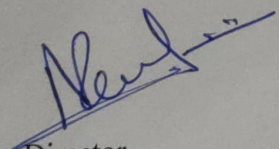
Please attend this meeting for a review of our progress on our quarterly activities at the institute, the generation of new action plan for the rest of academic year.

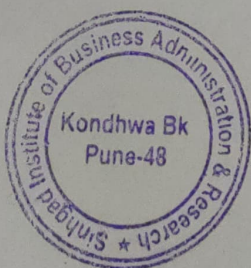
Mode: Online via MS TEAMS (Link will be shared beforehand)

Agenda:

1. Review of activities June 2020 to date
2. Detailed plan for upcoming activities
3. Discussion for the activities under the following points:
 - a. Research Initiative
 - b. Co-curricular Initiatives
 - c. Academic Monitoring
4. Other relevant matters

We value your thoughts and input, and hope you bring forth ideas and suggestions for improvement as we progress through the year.


Director,
SIBAR- MCA



List of Invitees:

Sr. No.	Name of the Member	IQAC Designation
1	Dr. Netra Patil	Chairman
2	Dr. Sharada Patil	IQAC Coordinator
3	Mr. G.K. Shahani	Member (Senior Management Representative)
4	Dr. S. U. Gavade	Member (Senior Management Administrator)
5	Dr. Vijaya Puranik	Member (Senior Management Administrator)
6	Prof. Archana Nair	IQAC Co- coordinator
7	Mr. Santosh Borate	Member
8	Mr. Avesh Tanvar	Member
9	Mrs. Gauravi Pimpalkhare	Member
10	Mr. Akhtar Ahmed Shaikh	Member
11	Mr. Lokesh Bachwani	Member
12	Puja Dhar	Member

**Internal Quality Assurance Committee
Minutes of the Meeting**

Date & Time: 5th Oct2020, 12:00 noon

Mode: Online via MS TEAMS

Reference to the IQAC MOM dated: 22-06-2020

Agenda:

1. Review of activities June 2020 to date
2. Detailed plan for upcoming activities.

Points Discussed:

Research Initiative:

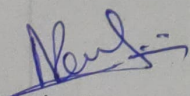
- As planned a 2days, National Level Faculty Development Program was conducted on 30th and 31st of July 2020, on 'Insight into Intellectual Property Right'. Report of the event was shared with the members. The chair appreciated the initiative and efforts taken by the organizing team.

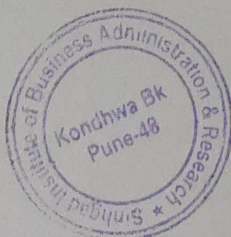
Co-curricular Initiatives

- A Python Programming webinar series was conducted by industry expert from 3rd to 7th of August 2020. The feedback and details were shared. The chair appreciated the efforts and termed it a success.
- Android App Development Hands-on workshop to be conducted by industry expert.
 - Finalization of expert faculty was done by scanning 4 resumes that were received by the organizing team.
 - The workshop will be preceded by a webinar/seminar by the expert on the same topic, to bring all students to the same level. Date for the same was 9th Oct 2020
 - Workshop to start from 17th Oct, every Saturday and Sunday till the 1st Nov 2020.
- The chair enquired on faculty participation in 2 AICTE/ISTE approved, ATAL FDPs/Workshops/STTPs and 1 AICTE UHV FDP program in the year 2020-21. The status was updated.

Academic Monitoring:

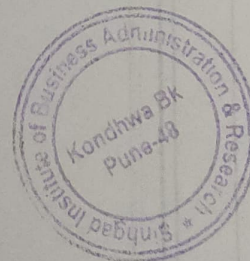
- Functionality and usability of MS Teams platform for conduction of lectures and academic evaluation purpose was understood from student and faculty representative, via oral feedback.
- The Content Development program details were presented by Prof. Pratibha Mandave. Under the current circumstances, intensified efforts to be made in creating subject specific material that can be used for self-study by students.
- A Faculty Development Program is to be organized by the institute along with Savitribai Phule Pune University on Subject Content and pedagogy for Java.
 - Organization committee to be formed.
 - Dates for the same yet to be received from the university.


Director,
SIBAR- MCA



List of Attendees:

Sr. No.	Name of the Member	IQAC Designation	Sign
1	Dr. Netra Patil	Chairman	
2	Dr. Sharada Patil	IQAC Coordinator	
3	Mr. G.K. Shahani	Member (Senior Management Representative)	
4	Dr. S. U. Gavade	Member (Senior Management Administrator)	
5	Dr. Vijaya Puranik	Member (Senior Management Administrator)	
6	Prof. Archana Nair	IQAC Co- coordinator	
7	Mr. Santosh Borate	Member	
8	Mr. Avesh Tanvar	Member	
9	Mrs. Gauravi Pimpalkhare	Member	
10	Mr. Akhtar Ahmed Shaikh	Member	
11	Mr. Lokesh Bachwani	Member	
12	Puja Dhar	Member	



SINHGAD TECHNICAL EDUCATION SOCIETY'S
SINHGAD INSTITUTE OF BUSINESS ADMINISTRATION & RESEARCH

(Approved by AICTE, Recognized by Government of Maharashtra, Affiliated to Savitribai Phule Pune University)
Near PMC Octroi Post, Kondhwa - Saswad Road, Kondhwa (Bk), Pune - 411048 Phone : +91 20 26933635 / 26934543
Telefax : +91 20 26933633 Email: director_sibar@sinhgad.edu Web: www.sinhgad.edu



Sinhgad Institutes

Prof. M. N. Navale
M.E. (Elect.), MIE, MBA
FOUNDER PRESIDENT

Dr. (Mrs.) Sunanda M. Navale
B.A, M.P.M., Ph.D.
FOUNDER SECRETARY


Dr. Avadhoot D. Pol
MMS, CFA, Ph. D.
DIRECTOR

AGENDA OF THE MEETING


Subject:	IQAC Meeting
Topic:	Planning the Academic Term
Date	21 th December, 2020

The agenda of the Planning the Academic Term on 04th January, 2021 at 1.00 pm (Online Mode) is as follows:

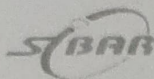
1. Review of minutes of previous IQAC Meeting and subsequent action taken.
2. Planning of essential arrangement for cleanliness as per the norms.
3. Analyze online teaching and learning and NEP
4. Any other point with the permission from the chair of the IQAC members.


Dr. Vijay Dhole
IQAC Coordinator




Prof. (Dr) Avadhoot Pol
Director, SIBAR

Celebrating 25 Years
OF ACADEMIC EXCELLENCE

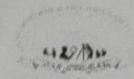


**SINHGAD TECHNICAL EDUCATION SOCIETY'S
SINHGAD INSTITUTE OF BUSINESS ADMINISTRATION & RESEARCH**

(Approved by AICTE, Recognized by Government of Maharashtra, Affiliated to Savitribai Phule Pune University)

Near PMC Octroi Post, Kondhwa - Sawad Road, Kondhwa (Bk), Pune - 411045. Phone : 020 - 47577101 / 02

Email: director_sib@sinhgad.edu Web: www.sinhgad.edu



Sinhgad Institutes

Prof. M. N. Navale

M. E. (EBC), MIE, MBA

FOUNDER PRESIDENT

Dr. (Mrs.) Sunanda M. Navale

B. A. MPM, Ph.D.

FOUNDER SECRETARY

Dr. Dhananjay T. Mandlik

Ph.D., M.Phil., MBA, MCA, MCM, M.COM

M.A. (Psychology), D.L.L. & L.W. DTL

DIRECTOR

Minutes of the meeting					
Subject:	IQAC Meeting				
Topic:	Planning the Academic Term				
Date:	04 th January, 2021	Time:	1:00 pm – 2.00 pm	Location:	Online Mode
Attendees:	IQAC team				

AGENDA OF THE MEETING

The agenda to be discussed was disclosed and attendees agreed to go ahead with the same.

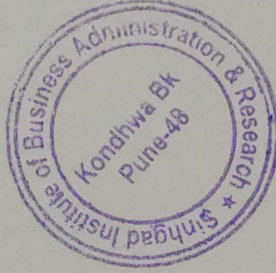
The Key points discussed were:

1. To plan the ongoing semester of first and second year of the MBA in view of the curricular and extracurricular activities.
2. To make essential arrangement for cleanliness of the physical infrastructural facilities as per the norms lay down by the SPPU Pune, State and Central Government.
3. The college must conduct a good quality study/survey to analyses the problems faced by the students in the online mode of teaching and learning.
4. The institute must have more companies for internships as well as placements for better opportunities to students which arisen due to COVID-19.
5. It was discussed that as a part of New Education Policy the college should come up with plans to integrate the experiential learning with the existing curriculum and mode of teaching using the Internet and ethical/organic online resources.
6. Review of Academic Result of the institute and Action plan for improvement were discussed.
7. IQAC committee members were emphasized to enhance the overall research environment in the institute.
8. Owing to the pandemic situation it was agreed to conduct the Induction Program online.

9. It was agreed by all the members to extend all cooperation towards society in the pandemic situations and support Pune Municipal corporation.

Dr. Vijay Dhole

IQAC Coordinator

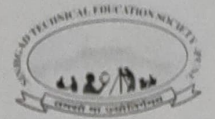


Dr. Avadhoot Pol

Director , SIBAR

SINHGAD TECHNICAL EDUCATION SOCIETY'S SINHGAD INSTITUTE OF BUSINESS ADMINISTRATION & RESEARCH

(Approved by AICTE, Recognized by Government of Maharashtra, Affiliated to Savitribai Phule Pune University)
Near PMC Octroi Post, Kondhwa - Saswad Road, Kondhwa (Bk), Pune - 411048 Phone : +91 20 26933635 / 26934543
Telefax : +91 20 26933633 Email: director_sibar@sinhgad.edu Web: www.sinhgad.edu



Sinhgad Institutes

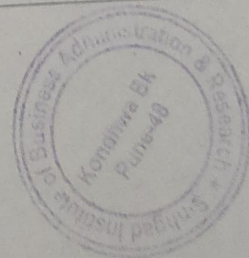
Prof. M. N. Navale
M.E. (Elect.), MIE, MBA
FOUNDER PRESIDENT

Dr. (Mrs.) Sunanda M. Navale
B.A, M.P.M., Ph.D.
FOUNDER SECRETARY

Dr. Avadhoot D. Pol
MMS, CFA, Ph. D.
DIRECTOR

List of Attendees:

S. N.	Name	Designation	Sign
1	Dr. Avadhoot Pol	Chairman	AP
2	Dr. Vijay Dhole	IQAC Coordinator	Vijay Dhole
3	Mr. G.K. Shahani	Member	G.K. Shahani
4	Dr. S.U. Gavade	Member	S.U. Gavade
5	Dr. Vijaya Puranik	Member	Vijaya Puranik
6	Prof. Vivek Swami	Member	Vivek Swami
7	Dr. Sachin Deshmukh	Member	Sachin Deshmukh
8	Prof. Shital Bhusare	Member	Shital Bhusare
9	Dr. Santosh Borate	Member	Santosh Borate
10	Mr. Vineet Joshi	Member	Vineet Joshi
11	Mr. Gaurav Vishwakarma	Member	Gaurav Vishwakarma
12	Mr. Anil Somnath Shelke	Member	Anil Somnath Shelke
13	Miss. Simran Manish Guneria	Member	Simran Manish Guneria



Celebrating 25 Years
OF ACADEMIC EXCELLENCE

Internal Quality Assurance Committee

21st Dec 2020

Meeting Notice

Meeting Invitation for 4th January 2021, 10:00 am.

Dear Madam/Sir,

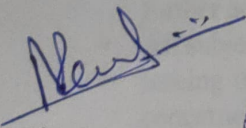
Please attend this meeting for a review of our progress on our quarterly activities at the institute, the generation of new action plan for the rest of academic year.

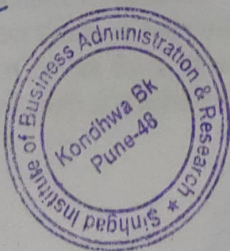
Mode: Online via MS TEAMS (Link will be shared beforehand)

Agenda:

1. Review of activities June 2020 to date
2. Planning for the new semester activities
3. Discussion for the activities under the following points:
 - a. Research Initiative
 - b. Co-curricular Initiatives
 - c. Academic Monitoring
4. Other relevant matters

We value your thoughts and input, and hope you bring forth ideas and suggestions for improvement as we progress through the year.


Director,
SIBAR- MCA



Internal Quality Assurance Committee

Minutes of the Meeting

Date & Time: 4th January 2021, 10:00 am.

Mode: Online via MS TEAMS

Reference to the IQAC MOM dated: 22-06-2020

Agenda:

1. Planning for the new academic semester activities

Points Discussed:

Research Initiative:

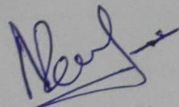
- A quick review was taken by the chair of all the research related activities under taken by faculties was take, and more effort towards in-house research programs must be given was told.

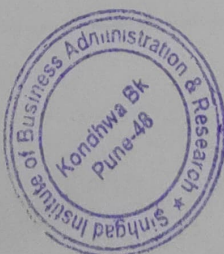
Co-curricular Initiatives

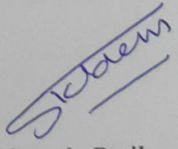
- Feedback and issues of Android App Development Hands-on workshop conducted during October November was reviewed. More such STTPs for students to be initiated.
- NPTEL MOOC courses registration and exam status was reported to the chair.
- An update on AICTE recognized faculty development programs and STTP to be completed by every faculty compulsorily. Those who could not must register and complete it in the coming semester.
- ARPIT / Refresher courses / SWAYAM courses as per subject were suggested for the faculties.
- Dr. Gavade suggested that, a short presentation/ report must be presented by faculties after completion of an FDP or Refresher Course, to all others. So as experience and knowledge can be shared.

Academic Monitoring:

- In light of the pandemic situation it was decided to conduct induction program online.
- Mid-term faculty feedback to be conducted and its report must be shared with the chair for further actions if required.
- All subject teachers were told to keep the course file ready with updated course content.
- Issuing of books from library for all students who could come must be done. For others concerned subject teachers must share the e-resources on MS Teams.


Dr. Netra Patil
Director MCA




Dr. Sharada Patil
IQAC Coordinator -MCA



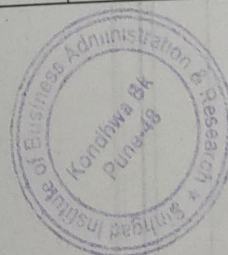
Sinhgad Institutes

Sinhgad Technical Education Society's
Sinhgad Institute of Business Administration and Research
Kondhwa(Bk), Pune - 411048
Master of Computer Application



List of Attendees:

Sr. No.	Name of the Member	IQAC Designation	Sign
1	Dr. Netra Patil	Chairman	
2	Dr. Sharada Patil	IQAC Coordinator	
3	Mr. G.K. Shahani	Member (Senior Management Representative)	
4	Dr. S. U. Gavade	Member (Senior Management Administrator)	
5	Dr. Vijaya Puranik	Member (Senior Management Administrator)	
6	Prof. Archana Nair	IQAC Co- coordinator	
7	Mr. Santosh Borate	Member	
8	Mr. Avesh Tanvar	Member	
9	Mrs. Gauravi Pimpalkhare	Member	
10	Mr. Akhtar Ahmed Shaikh	Member	
11	Mr. Lokesh Bachwani	Member	
12	Miss. Puja Dhar	Member	
13	Miss. Rubina Sheikh	Faculty	
14	Mrs. Priya Chaudhary	Faculty	
15	Mrs. Smita Kakade	Faculty	
16	Mrs. Snehal Dhane	Faculty	
17	Mrs. Kalyani Alishetty	Faculty	



List of Invitees:

Sr. No.	Name of the Member	IQAC Designation
1	Dr. Netra Patil	Chairman
2	Dr. Sharada Patil	IQAC Coordinator
3	Mr. G.K. Shahani	Member (Senior Management Representative)
4	Dr. S. U. Gavade	Member (Senior Management Administrator)
5	Dr. Vijaya Puranik	Member (Senior Management Administrator)
6	Prof. Archana Nair	IQAC Co- coordinator
7	Mr. Santosh Borate	Member
8	Mr. Avesh Tanvar	Member
9	Mrs. Gauravi Pimpalkhare	Member
10	Mr. Akhtar Ahmed Shaikh	Member
11	Mr. Lokesh Bachwani	Member
12	Miss. Puja Dhar	Member
13	Miss. Rubina Sheikh	Faculty
14	Mrs. Priya Chaudhary	Faculty
15	Mrs. Smita Kakade	Faculty
16	Mrs. Snehal Dhane	Faculty
17	Mrs. Kalyani Alishetty	Faculty

SINHGAD TECHNICAL EDUCATION SOCIETY'S

SINHGAD INSTITUTE OF BUSINESS ADMINISTRATION & RESEARCH

(Approved by AICTE, Recognized by Government of Maharashtra, Affiliated to Savitribai Phule Pune University)
Near PMC Octroi Post, Kondhwa - Saswad Road, Kondhwa (Bk), Pune - 411048 Phone : +91 20 26933635 / 26934543
Telefax : +91 20 26933633 Email: director_siba@sinhgad.edu Web: www.sinhgad.edu



Sinhgad Institutes

Prof. M. N. Navale
M.E. (Elect.), MIE, MBA
FOUNDER PRESIDENT

Dr. (Mrs.) Sunanda M. Navale
B.A, M.P.M., Ph.D.
FOUNDER SECRETARY

Dr. Avadhoot D. Pol
MMS, CFA, Ph. D.
DIRECTOR

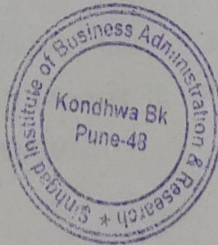
AGENDA OF THE MEETING

Subject:	IQAC Meeting
Topic:	Review of Academic Term
Date	22 nd April, 2021

The agenda of the Review of Academic Term on 03rd May, 2021 at 1.00 pm (Online Mode) are as follows:

1. Review of minutes of previous IQAC Meeting and subsequent action taken.
2. . Review of feedback form student and faculty member.
3. Status of Research Projects and Future Plan
4. Review of previous semester results and various initiatives and subsequent plan for future
5. Planning of Industry Institute Interaction and Student's Placement.
6. Review of extension activities towards society
7. Any other point with the permission from the chair of the IQAC members.

Dr. Vijay Dhole
IQAC Coordinator



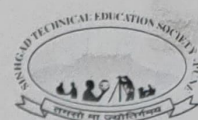
Prof. (Dr) Avadhoot Pol
Director, SIBAR

Celebrating 25 Years

OF ACADEMIC EXCELLENCE

SINHGAD TECHNICAL EDUCATION SOCIETY'S SINHGAD INSTITUTE OF BUSINESS ADMINISTRATION & RESEARCH

(Approved by AICTE, Recognized by Government of Maharashtra, Affiliated to Savitribai Phule Pune University)
Near PMC Octroi Post, Kondhwa - Saswad Road, Kondhwa (Bk), Pune - 411048 Phone : +91 20 26933635 / 26934543
Telefax : +91 20 26933633 Email: director_sibar@sinhgad.edu Web: www.sinhgad.edu



Sinhgad Institutes

Prof. M. N. Navale
M.E. (Elect.), MIE, MBA
FOUNDER PRESIDENT

Dr. (Mrs.) Sunanda M. Navale
B.A, M.P.M., Ph.D.
FOUNDER SECRETARY

Dr. Avadhoot D. Pol
MMS, CFA, Ph. D.
DIRECTOR

Minutes of the meeting					
Subject:	IQAC Meeting				
Topic:	Review of Academic Term				
Date:	03 rd May, 2021	Time:	01:00 – 2:00 pm	Location:	Online Mode
Attendees:	Meetings with IQAC team				

The points discussed in the meeting of Review of Academic Term were as below:

1. Reviews of previous semester results were taken. In view of Covid-19 pandemic situation, examinations were conducted online mode and the result was above average in all the subjects. Various initiatives such as recorded video lectures, additional teaching materials, e-books, etc were taken by faculty members for conducting online teaching-learning processes. However, for the next semester, it is decided to continue the online teaching-learning activities along with regular teaching activities as per the guidelines of University and the Government.
2. Feedback took from students regarding the online teaching mode and most of the students are happy and satisfied with the efforts put in by the teachers. In the academic year 2010-21 all current semester, teaching activities were conducted online due to work from home as per the directives of SPPU and Government. It was discussed that in the possible situation of online teaching-learning processes in the future, we can improve the resources, contents that are suitable for online teaching. It was discussed to strengthen the activities further.
3. The institute took required initiatives for setting up the research cell for attracting for major and minor research projects like live project from non-government and Government organizations.
4. Several activities such as Industry-Institute Interaction, and Group discussion practice were planned in AY 2019-20 semester II. It was discussed to work out alternate strategies to conduct these activities in AY 2021.

Celebrating 25 Years
OF ACADEMIC EXCELLENCE

SINHGAD TECHNICAL EDUCATION SOCIETY'S
SINHGAD INSTITUTE OF BUSINESS ADMINISTRATION & RESEARCH

(Approved by AICTE, Recognized by Government of Maharashtra, Affiliated to Savitribai Phule Pune University)

Near PMC Octroi Post, Kondhwa - Saswad Road, Kondhwa (Bk), Pune - 411048 Phone : +91 20 26933635 / 26934543

Telefax : +91 20 26933633 Email: director_sibar@sinhgad.edu Web: www.sinhgad.edu



Sinhgad Institutes

Prof. M. N. Navale

M.E. (Elect.), MIE, MBA

FOUNDER PRESIDENT

Dr. (Mrs.) Sunanda M. Navale

B.A, M.P.M., Ph.D.

FOUNDER SECRETARY

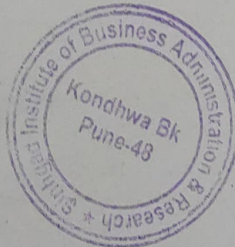
Dr. Avadhoot D. Pol

MMS, CFA, Ph. D.

DIRECTOR

5. Hostel of the campus were provided for COVID authorized isolation center of Pune Municipal Corporation and employees. All were agreed to honor associated staff members as COVID-WARRIOR in future once the Government gives relief to the strict guidelines.
6. NEP online formation documents were circulated to all the faculty members of the institute.

Dr. Vijay Dhole
IQAC Coordinator



Prof.(Dr)Avadhoot Pol
Director, SIBAR

Celebrating 25 Years

OF ACADEMIC EXCELLENCE

Internal Quality Assurance Committee

22nd April 2021

Meeting Notice

Meeting Invitation for 3rd May 2021, 11:00 am

Dear Madam/Sir,

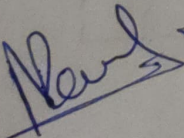
Please attend this meeting for a review of our progress on our last year's activities at the institute, the generation of new action plan for the upcoming academic year, and the discussion of any team updates.

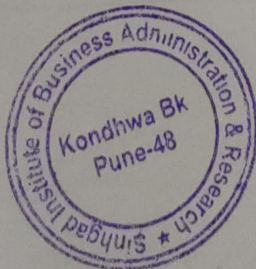
Mode: Online via MS TEAMS

Agenda:

1. Review of activities.
2. Discussion for the new academic year activities under the following points:
 - a. Research Initiative
 - b. IPR related efforts.
 - c. Co-curricular Initiatives
 - d. Academic Monitoring
 - e. Extra-Curricular
3. Other relevant matters

We value your thoughts and input, and hope you bring forth ideas and suggestions for improvement as we progress through the year.

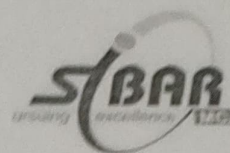

Director,
SIBAR- MCA





Sinhgad Institutes

Sinhgad Technical Education Society's
Sinhgad Institute of Business Administration and Research
Kondhwa(Bk), Pune - 411048
Master of Computer Application



Invitation Sent to:

Sr. No.	Name of the Member	IQAC Designation
1	Dr. Netra Patil	Chairman
2	Dr. Sharada Patil	IQAC Coordinator
3	Mr. G.K. Shahani	Member (Senior Management Representative)
4	Dr. S. U. Gavade	Member (Senior Management Administrator)
5	Dr. Vijaya Puranik	Member (Senior Management Administrator)
6	Prof. Archana Nair	IQAC Co- coordinator
7	Mr. Santosh Borate	Member
8	Mr. Avesh Tanvar	Member
9	Mrs. Gauravi Pimpalkhare	Member
10	Mr. Akhtar Ahmed Shaikh	Member
11	Mr. Lokesh Bachwani	Member
12	Miss. Puja Dhar	Member
13	Miss. Rubina Sheikh	Faculty
14	Mrs. Priya Chaudhary	Faculty
15	Mrs. Smita Kakade	Faculty
16	Mrs. Snehal Dhane	Faculty
17	Mrs. Kalyani Alishetty	Faculty

Internal Quality Assurance Committee

Minutes of the Meeting

Date & Time: 3rd May 2021, 11:00 am
Reference to the IQAC MOM dated: 22-06-2020

Mode: Online via MS TEAMS

Agenda:

1. Review of activities 2020- 2021

Points Discussed:

Research Initiative:

- Research activities for the year 2020 – 21, that included an FDP, few research papers, research chapters and projects, were reviewed and a need to further boost the research ecosystem was noticeable.
- Establishment of an incubation center at the institute, in association with MHRD's Institution's Innovation Council (IICs), was initiated. Completion process is still pending
- FDP program on Insight into Intellectual Property Right, was appreciated and further extension programs to be conducted.
- Efforts to revive institutional research journal, to be made by Research Cell. Initially concentrating on e-publication under the pandemic scenario. Dr. Sharada Patil to head the process. The efforts are in working phase.
- Activities of the Research cell was reported to institute director and suggestions and reviews were noted.

Co-curricular Initiatives

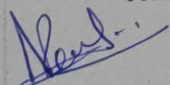
- A proposal to create Data Science and Machine Learning as a course with affiliation from SPPU is still in preparation phase.
- The chair informed that every faculty has completed at least 2 AICTE/ISTE approved, ATAL FDPs/Workshops/STTPs and 1 AICTE UHV FDP program in the year 2020-21. The chair valued every one's dedication.

Academic Monitoring:

- MS Teams platform is fully being used by the institute for lecture conduction, assignment and content sharing, and the feedback about the tool has been good.
- The Content Development program, has been a success and subject specific material in the form of pdf, ppt and animation files were created and attached to the course file.
- Institute YouTube channel, with organized content and lecture videos is under developed.

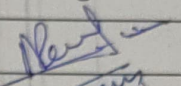
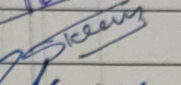
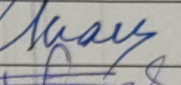
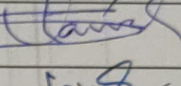
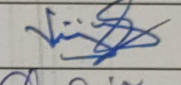
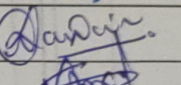
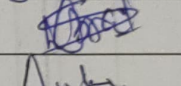
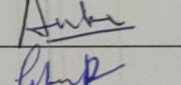
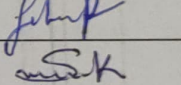
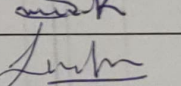
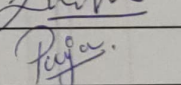
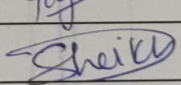
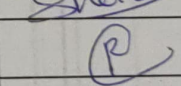
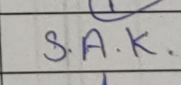
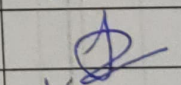
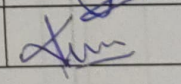
Extra Curricular:

- An appreciation and felicitation program was conducted to hail the efforts institute covid warriors.
- Events under CSR cell, on the guidelines of Swatch Bharat Abhiyaan, could not be conducted due to COVID-19 restrictions.


Director,
SIBAR- MCA



List of Attendees:

Sr. No.	Name of the Member	IQAC Designation	Sign
1	Dr. Netra Patil	Chairman	
2	Dr. Sharada Patil	IQAC Coordinator	
3	Mr. G.K. Shahani	Member (Senior Management Representative)	
4	Dr. S. U. Gavade	Member (Senior Management Administrator)	
5	Dr. Vijaya Puranik	Member (Senior Management Administrator)	
6	Prof. Archana Nair	IQAC Co- coordinator	
7	Mr. Santosh Borate	Member	
8	Mr. Avesh Tanvar	Member	
9	Mrs. Gauravi Pimpalkhare	Member	
10	Mr. Akhtar Ahmed Shaikh	Member	
11	Mr. Lokesh Bachwani	Member	
12	Miss. Puja Dhar	Member	
13	Miss. Rubina Sheikh	Faculty	
14	Mrs. Priya Chaudhary	Faculty	
15	Mrs. Smita Kakade	Faculty	
16	Mrs. Snehal Dhane	Faculty	
17	Mrs. Kalyani Alishetty	Faculty	